

SAD VACANCY ANNOUNCEMENT
DIVISION OF MILITARY & NAVAL AFFAIRS
330 OLD NISKAYUNA ROAD
LATHAM, NEW YORK 12110-3514

ANNOUNCEMENT NUMBER: JOC 24-03

Minimum Grade: E1

Maximum Grade: E5

POSITION TITLE: State Active Duty (SAD) Joint Operations Center (JOC) Watch Controller

AFSC: All considered

MOS: All considered

SALARY: Military pay equivalent to active duty of corresponding grade, rating and length of service.

UNIT & LOCATION: Joint Force Headquarters New York (JFHQ-NY), J3 Civil Support, 330 Old Niskayuna Road, Latham, NY 12110

SELECTING OFFICIAL: Panel Interview

ELIGIBLE CANDIDATES: Applicants must be a member in good standing in the New York Air National Guard (NYANG) or New York Army National Guard (NYARNG).

POSITION DESCRIPTION: Service Member will primarily be responsible for maintaining and providing current situational awareness through a live Common Operating Picture (COP) by monitoring multiple open source sites, phone and email traffic in support of ongoing and on-demand State Active Duty (SAD) operations. Service Member must have excellent communication skills, experience working with computer applications, and live within commuting distance. The selected Service Member will work as a member of a team that provides 24/7 coverage at the JOC on a rotating schedule and will be required to perform occasional night and weekend duty. Daily duties will include collection of data from multiple sources to prepare, update, create and distribute products such as Daily and Weekly Briefings, Incident Reports, SITREPS, OPSUMS, EXORDS, WARNOS, EXSUMS, and Requests for Action or Information. Some travel will be required.

QUALIFICATION: Applicants must be and remain “in good standing” with their home units. “In good standing” includes:

- Recommendation from M-day/home unit Commander to serve on State Active Duty
- Not flagged for any reason, medically or otherwise
- Current and passing Physical Fitness test

APPLICATION INSTRUCTIONS:

Applicants must submit all of the required documents below thru email to sadadminoffice@army.mil

Applicants receive notification once application is received and if selected for an interview, will be notified of interview time and date. Interviews will be conducted at JFHQ.

REQUIRED DOCUMENTS:

See Standing State Active Duty application checklist (found on SAD Jobs page)

ADDITIONAL REQUIRED DOCUMENTS:

- Resume and Cover Letter

POINT OF CONTACT:

For questions regarding position details contact:

MSgt Andrew Tomlinson

andrew.j.tomlinson2.mil@army.mil

CPT Jacob Gazaway

jacob.k.gazaway.mil@army.mil

For questions regarding application process or administrative requirements contact:

SSgt Jessica Cruz

jessica.cruz.7@us.af.mil