

CAMP SMITH POLICIES AND PROCEDURES
ANNEX 5A, APPENDIX 1 – BLUE 6 (SALUTE-A) REPORT
JULY 2009

BLUE SIX (SALUTE-A) REPORT

PURPOSE. This form is used to report any action that meets the criteria contained in the Camp Smith Commander's Critical Information Requirements (CCIR).

Step 1: Reporting individual will complete the Blue 6 (SALUTE-A) Report and submit to Camp Smith Range Control (or Force Protection after-hours), 914-788-7372. Report what you know and follow up as the situation warrants.

Step 2: Report incident to appropriate chain of command

Step 3: Report incident to the Joint Operations Center (JOC) 518-786-6104. Fax copy of this report to the JOC at 518-786-4922.

Record JOC incident number: _____

1. SIZE – Total number, names, and duty status of personnel involved. (Who)

2. ACTIVITY – Specific details of incident (What happened and Why)

3. LOCATION – Specific location where incident occurred (Where)

4. UNIT – Unit involved in incident and unit reporting incident.

5. TIME AND DATE – (When)

6. EQUIPMENT – Type of equipment involved (if any).

7. ACTION TAKEN

8. PERSONEL REPORTING – individual making report and contact phone number.
